



HRA-ECI

Human Resource Association of East Central Illinois



November 2015

Biography on Habeeb Habeeb, November's Speaker

Habeeb Habeeb is the President and CEO of [BPC](#), an employee benefits administration firm that was named Best Places to Work in Illinois, and the founder of the H-Squared Leadership Institute, an organization focused on helping people take the good in life to a higher level. Habeeb came to Illinois in 1973 from his home country of Lebanon to attend Olivet Nazarene University. After overcoming great adversity, Habeeb earned his undergraduate degree and Masters in Business Administration from Eastern Illinois University.

Habeeb frequently speaks to organizations, businesses, and universities on topics such as overcoming adversity, ethics, and creating a service-based corporate culture, customer service and more. He has served as an adjunct instructor at Eastern Illinois University, teaching business, management, and marketing courses. He is a member of Beta Gamma Sigma, the National Honor Society for Collegiate Schools of Business.



Habeeb has held volunteer leadership roles in various community and industry organizations such as the Illinois Chamber of Commerce Board of Directors, The Illinois Chamber Healthcare Council and the Employer's Council on Flexible Compensation Board of Directors. He previously served as board chairman for Champaign County First and as a member of the Champaign County Chamber of Commerce Board of Directors. Habeeb has been a leader in advocating for flexible benefits legislation and is a member of Senator Mark Kirk's Small Business Advisory Board.

<http://www.habeebhabeeb.com/official-biography/>

November Meeting

~~~~~

### Habeeb Habeeb

Topic: Customer Service

~~~~~

Friday, November 13th

11:30AM - 1:00PM
LLC Workforce Development Center
305 Richmond Ave
Mattoon, IL

~~~~~

Pagliaccis will be catering lunch!

~~~~~

RSVP

By 4 PM Tuesday, November 10th

~~~~~

Bring plenty of business cards



## 5 ways to Bring the Holiday Spirit into the Office

**1. Saying thank you.** Make your coworkers feel appreciated during the holiday season to keep their spirits up. Send thank you notes to those who have worked closely with you. If you're a manager, this is very strongly encouraged. Recognize your employees for the things they did well this year.



**2. Exchange gifts.** You might arrange a gift exchange where everyone has to pick names and give gifts to the person they picked. Then there's gift games like White Elephant, where everyone brings one gift and you all pick from a pile.

**3. Conduct a food or gift drive.** Another way to feel good during the holidays is to make others feel good. A great way to do this is to organize a food drive or gift drive for families in need. Find an organization in your area, a shelter, or even a national organization like Toys For Tots to donate your collections. Helping others is a very important holiday tradition for many people, so your coworkers will probably jump at the chance to give something.

**4. Adopt a family.** Instead of conducting a collection for an organization, you also might try adopting a specific family. Some organizations take in families in need of help and ask the families for wish lists. Then you and your coworkers can make sure the kids in your family get gifts this year, giving them a memorable holiday.



**5. Throw a party.** Finally, wrap up the holidays with a festive office party. It doesn't have to be big. Order pizzas or ask everyone to contribute to a pot luck. Dress up and celebrate the season. You can take a break from all the hard work to relax and have a little fun.

November's Meeting with be sponsored by the following:

**Ultimate**  
SOFTWARE  
People first.

**Visit our HRAECI Website and Facebook!  
You can view all of our Newsletters, see upcoming events, post a job, and much much more!!!**

<http://hraeci.shrm.org/>

<http://www.facebook.com/hraeci.shrm.org>

### 2016 SHRM Membership Time!

Please see the attached membership form in your email and have those turned in by December 31st, 2015.

You can bring them to the  
**December Meeting!**

### **HRAECI 2014 Board of Directors**



Carla Doll, President  
Kathie Scott, President- Elect  
Rachel Collins, Vice President of Membership  
Charlene Athey, Treasurer  
Ashlee Briggerman, Secretary  
Diane Rieck, Legislative Officer  
Debbie Brown, Past President